

MINUTES  
ORGANIZATIONAL MEETING/  
REGULAR MEETING  
04/01/2024

Present: Mayor Jason Breton  
Trustee Dave Newton  
Trustee Matt Grimes  
Danielle Riggs  
Joseph Zajackowski  
Sean McPhee  
Heidi McPhee  
Tyler Marino

Motion to Approve: Meeting minutes of the March 14, 2024 – Regular Meeting by Trustee Newton, seconded by Trustee Grimes.

Motion to Approve: Warrant #1 for Month ending 04/30/2024 by Trustee Newton, seconded by Trustee Grimes

Motion made by Trustee Newton, seconded by Trustee Grimes to accept the following current listing of Planning Board Members and Zoning Board members.

Planning Board

Chairman	Jerome Scharlau	3/31/2026
Member	Robert Spiers	3/31/2027
Member	Sean McPhee	3/31/2025
Member	Robert Young	3/31/2025
Member		
Member		

Zoning Board of Appeals

Chairman		
Member	Eric Raines	3/31/2029
Member	Debra Spiers	3/31/2029
Member	Richard Smith	3/31/2029
Member	Molly Grimes	3/31/2025
Alternate	Kevin Riggs	3/31/2027

Motion made by Trustee Grimes, seconded by Trustee Newton to send delinquent tax bills to Genesee County to be relieved with County taxes.

Motion made by Trustee Newton, seconded by Trustee Grimes to accept the following bank depositories. (Five Star Bank & NY Class)

Motion made by Trustee Newton, seconded by Trustee Grimes to accept the following:

Troy Robbins be retained as NYS certified operator for the water system.

License #0038531

Grade 1 Wastewater Treatment Plant Operator – Certificate 14679 expires 9/1/2028.

Motion made by Trustee Newton, seconded by Trustee Grimes to approve the following salaries:

Clerk Treasurer/Tax Collector - \$31,846

Deputy Clerk Treasurer - \$4,000

Mayor - \$1700.00

Trustees \$1250 each

All inexperienced personnel \$15.00 (minimum wage) per hr.

Ralph Robbins - \$

Troy Robbins - \$56,028 annually

Troy Robbins weekend call \$4992 annually or \$416 monthly

Troy Robbins - \$2500 bi-annually in lieu of health insurance

Attorney David DiMatteo

Motion made by Trustee Newton, seconded by Trustee Grimes to approve the following Mileage reimbursement to be at IRS rate. .67 cents for every mile of business travel driven.

Motion made by Trustee Newton, seconded by Trustee Grimes to name the following as Official Newspaper for legal notices for the Village of Alexander:

Batavia Daily News

Attica Pennysaver – as needed

Motion made by Trustee Newton, seconded by Trustee Grimes to continue with Shared Services with Genesee County

### **OLD BUSINESS:**

#### **Water System Replacement Project**

Streets –	Midland quote to redo Buffalo St, Church St and connecting street -	\$62,090.82
	DOT - CHIPS/PAVE NY/EWR/POP	= \$ 52,863
	ARPA	= <u>\$ 50,563</u>
		<b>\$103,426</b>

The Village board has some questions for Troy regarding this street quote

Village Board is requesting an update from D Roberts – Dominick building

J Zajackowski brought up the continuous issue of dog feces within the village and the fact that is not being taken care of properly. We are looking for options on how to handle this situation.

Sean McPhee expressed that the Alexander Fire Department is very appreciative of the money that is coming from the Village.

**NEW BUSINESS:**

**RESOLUTION NO. 5/2024**

**DATED: April 1, 2024**

**VILLAGE OF ALEXANDER  
RESOLUTION**

Adopted: April 1, 2024

**Municipal Solutions, Inc. - contract in connection with the Village's general financial services for fiscal year 2024-2025**

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts:

- I. General Financial Services
- II. Conflicts of Interest and Other Required Disclosures
- III. Miscellaneous

**I. General Financial Services**

The following items will be completed under this portion of the contract, if appropriate and as requested:

- 1) Attend construction or other meetings, prepare reports on financial matters of the Village, assist with project and pre-referendum planning, long range and other planning issues, as required.
- 2) Assist the Village in the preparation of information that may be used for public or internal discussions or presentation to the bond rating agencies and investors.
- 3) Assist in the development of an operating budget, cash flow and operating expenses and offsetting revenue forecasts.
- 4) Prepare various maturity schedules for Village officials to determine repayment of anticipated borrowed funds for planning purposes.
- 5) Coordinate board adoption of the bond resolution and other legal documents that may be required with bond counsel.
- 6) Assist with debt service requirements for budgeting purposes.
- 7) Convert financial documents into useable formats for processing, if necessary.
- 8) Compliance with IRS, MSRB and SEC regulations, reviews, and updates.
- 9) Provide other financial consulting services as may be requested by the Village.

General Financial Services will be billed at the current hourly rate of \$165 plus reimbursable expenses.

If there are services performed beyond the scope of the project, or if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

The fees may be adjusted annually based on the U.S. Bureau of Labor and Statistics Consumer Price Index – All Urban Consumers.

Invoices will be submitted periodically. Payment is expected within 45 days of the invoice date.

## **II. Conflicts of Interest and Other Required Disclosures**

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the “Disclosures”).

Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Village updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein. We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

## **III. Miscellaneous**

Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. This contract will remain in effect until terminated by either party. You have the right to terminate this contract for any reason at any time.

Motion for adjournment made by Trustee Newton, seconded by Trustee Grimes.

Time: 7:35 PM

Respectfully submitted,

Danielle Riggs  
Clerk Treasurer